

18 November 2019

Dear Parents/Carers

**Last day of term arrangements: Friday 20 December 2019**

School term ends for all students on Friday 20 December 2019 at 2pm.

**Years 7 – 11**

End of term assemblies will be in Houses throughout the last week of term.

All students should come prepared for normal lessons periods 1 to 4. Lunch will be served in the school dining hall at 1.30pm as normal.

After a short afternoon registration, students in Years 7 - 11 will be dismissed at 2pm. Buses have been informed and will leave the school shortly after 2pm.

**Years 12 – 13**

Café6 will be open at break time for students, but it will not be open at lunch time.

Students with lessons Period 4 or who stay to study independently that lesson will be free to sign out and leave from 1.30pm

**Years 7 – 13**

The Spring term will start for all students at 8.35am on Monday 6 January 2020. The first day back is a Week B.

Wishing you and your families a very happy and peaceful Christmas.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Cusick' or similar, written in a cursive style.

Dr C Cusick  
Deputy Headteacher