

Careers in PSHE at Notley High School and Braintree Sixth Form



Careers Leader: Mrs M Robb michelle.robbs@notleyhigh.com
Careers Advisor: Mrs J Cure

MUN

Attend the Higher Education fair at the University of Essex
Attend UCAS day at Anglia Ruskin University
University information assemblies
University information talks for parents and carers

Covering letters
Application form and CV writing workshop
Mock assessment centre workshop
Mock interviews
Presentations by employers

University application support
Introduction to apprenticeships assembly
Introduction to apprenticeships information event for parents and carers
Finding an apprenticeship workshop



Year 13

You and Your Future

The World of Work

You and Your Future

Successfully move to FE / HE / Employment

The World of Work

Enterprise Project: Development of employment skills
Employment rights
Employer presentations
Careers interview with careers advisor

Year 12

Successfully move to college / sixth form / apprenticeship

The World of Work

Personal Employability Factors
Rights and Responsibilities at work
Achieving a work/life balance
Staying safe at work



Attend the Braintree IAG Careers Fair
Updating CVs, letters of application personal statements
Careers interview with careers advisor
College and apprenticeship awareness assemblies
Attend college tours and open day events with parents and carers
Filling in college application forms
Consider signing up for the NCS challenge
Looking for apprenticeships

Year 11

You and Your Future

You and Your Future

Careers interview with careers advisor
College and apprenticeship awareness assemblies
Letters of application, personal statements and CV writing
Attend the Braintree IAG Apprenticeship Fair
Interview techniques in preparation for Mock Interview Day



The World of Work

Rights and responsibilities in the workplace
Employment law
Discrimination in the workplace
Online reputation and IT in the workplace

Year 10

KS4



The World of Work

You and Your Future

What is labour market information? How is it useful to you?
What employers want: Skills for the 21st century
The changing world of work
Managing your online presence
The law, work, and your responsibilities

Recognising and developing our own skills and values.
Attend the Eyes on the Prize trip – ARU
Thinking ahead:
Options for GCSE
Careers interview with careers advisor



Yr9

The World of Work

You and Your Future

Yr7

Yr8



Careers is taught throughout both KS3 and KS4 during PDT

Enterprise Project:
Skills for employment
Communication and teamwork
Market sectors
Health and Safety in the workplace
Create a prototype
Advertising and promotion
Presentation skills

Work sectors, Career Stereotypes
Aspirations, skills and strengths
Skills for employability



Remember that ALL subjects will have careers education in them, so that you learn how the subject can be used in the future. You can also speak to any staff member about careers.

WHY?

Extensive UK and international research shows that careers in the curriculum can have positive impacts on outcomes for young people.