Parents’ and Carers’ Information Event

4th September 2017
Welcome – Mr David Conway
Welcome to BSF!

Acting Head of Sixth Form
Mr Miller

Assistant Headteacher – KS5 (Head of Sixth Form)
Mrs Sutton

Year Leaders
Mrs Brewis-Shephard (Year 12)
Mr Nitsche (Year 13 & IB Co-ordinator)

Student Support
Mrs Watson (Student Support Officer)
Mrs Lewsey (Sixth Form Administrative Support Officer)
<table>
<thead>
<tr>
<th>Tutor Team</th>
<th>Name</th>
</tr>
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<tbody>
<tr>
<td>12S</td>
<td>Mr T Potter</td>
</tr>
<tr>
<td>12I</td>
<td>Mr J Blogg</td>
</tr>
<tr>
<td>12X</td>
<td>Mrs J Newell</td>
</tr>
<tr>
<td>12T</td>
<td>Mrs J Usher-Letch &amp; Mrs I Ferriz-Barnes</td>
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<tr>
<td>12H</td>
<td>Mrs E Stroud</td>
</tr>
<tr>
<td>12F</td>
<td>Mrs S Monro</td>
</tr>
<tr>
<td>12O</td>
<td>Mrs C Dunton</td>
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<tr>
<td>12R</td>
<td>Mr V Kenny</td>
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Progression - UCAS and University Admissions

- Evening event for parents/carers – (Tuesday 19 June 2018) introducing the process, applications, finance etc.
- “Launch Day” for students Wednesday 20 June
- Early entry support – medicine, veterinary etc.
- Individual support from tutors and senior staff throughout the process
- Careers advice and general guidance from subject staff and independent advisors
### Sixth Form Day

<table>
<thead>
<tr>
<th>Time</th>
<th>MONDAY</th>
<th>TUESDAY</th>
<th>WEDNESDAY</th>
<th>THURSDAY</th>
<th>FRIDAY</th>
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<tbody>
<tr>
<td>8.40am – 9.00am</td>
<td>Individual Tutorial</td>
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<tr>
<td>9.00am-10.00am</td>
<td>Lesson 1</td>
<td>TP1 inc. assembly</td>
<td>Lesson 1</td>
<td>Lesson 1</td>
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<tr>
<td>10.05am-11.05am</td>
<td>Lesson 2</td>
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<tr>
<td>11.05am – 11.25am</td>
<td>Break</td>
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<tr>
<td>11.25am – 12:25pm</td>
<td>Lesson 3</td>
<td>Lesson 3</td>
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<tr>
<td>12:30pm-1:30pm</td>
<td>Lesson 4</td>
<td>Lesson 4</td>
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<tr>
<td>1.30pm – 2.10pm</td>
<td>Lunch</td>
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<tr>
<td>2.15pm – 3.15pm</td>
<td>Lesson 5 &amp; Lesson 6</td>
<td>Lesson 5</td>
<td>Enrichment 2.15-3.15pm</td>
<td>Lesson 5</td>
<td>Lesson 5</td>
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<tr>
<td>3.15pm – 4.15pm</td>
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<td>Optional session 3.15 – 4.15pm</td>
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**Students can stay in the sixth form until 6pm to use the study facilities**
## Pastoral Support

### Year 12
- **Year Leader** – Mrs Brewis-Shephard

### Year 13
- **Year Leader** – Mr Nitsche

### Sixth Form Support Officer
- Mrs Watson

### Tutor Teams
- **Year 12 Tutor Team**
- **Year 13 Tutor Team**
• Arrive at 8:35am – leave at 1:30pm
• Medical forms must be returned – spares are available this evening
• ALIS tests, team building, group tutorial, admin
• ID badges
• Students must adhere to the dress code
• Student administration fee due tomorrow
ALIS test

- All new students sit a baseline test
- Test result and average GCSE score used
- Minimum target grade
- Students should aim to exceed this
- Reported as part of October progress check
Additional Information

- Photocopying allowance
- No parking allowed on site
- Supervised study
- Absence reporting
Student Support

- Fortnightly tutorials
- Weekly assemblies
- Supervised study
- Weekly TP1 lessons
- Independent careers advisor
- Student Support Officer
Enrichment

Charity work

Photography
Art work

Teaching Assistant Programme

Sports
- Netball
- Football
- Tennis

Wednesday afternoons

Language qualifications
TP1 – Tuesday Period 1

Year 12
- Term 1  Study Skills & Enterprise Project
- Term 2  Study Skills & Model United Nations
- Term 3  Mini Extended Project Qualification

Year 13
- Term 1  UCAS and Progression
- Term 2  Careers
- Term 3  (Individualised programme)
Communications

- Website
- Facebook
- Twitter
- LinkedIn
- Email
- Student Briefing
- Tutors and teachers
- Parent/Carer Briefing
Student Equipment

Lockers – first come, first served
Study Support

Braintree Sixth Form library

Text books
- E-resources, journals, DVDs
- Library staff

Administration Fee - £45
No library cards will be issued

Librarian – Ms Osborn
Year 13 Student Governors

Verity Forster

Nabil Butcher
Mrs Brewis-Shephard – Year Leader
Year 12 Expectations - Attendance

• Crucial to academic success
• Monitored by Year Leader and Student Support Officer
• All sickness absences to be notified to the absence line - to be communicated
• Term time holidays cannot be authorised – holiday form
• Other appointments (dental, driving etc.) should be made out of Sixth Form hours
• Part time work must be arranged to avoid impact on study (<12 hours per week)
Year 12 Expectations

- All students are expected to arrive by 8.30am
- Students should be dressed appropriately and must wear their ID badge when around the site
- All Year 12 students remain on site at all times (except lunchtime/break time if appropriate). This will be reviewed in the autumn term.
- Holiday should be avoided during term time and on exam results publication (16th August 2018)
- Students must attend all timetabled activities – TP1, Assemblies and Enrichment (period 5 Wednesday)
Pastoral Support

• Tutors – first point of contact
• Individual tutorial time
• Other opportunities – Roadster event (October)
• TP1 – external speakers
• Enterprise and MUN
• Enrichment – GCSE resits
Subject Changes

• No subject changes are to be made during the first 2 weeks.
• Any changes after this time must be made by 30 September.
• Changes must be formally agreed with Mr Miller
We value your support and feedback

Leadership team, subject staff & pastoral staff

On Line Evaluations

Parents’/Carers’ Consultation Evening
8 March 2018

Fortnightly Email - Parent Briefing